

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
Report No. 290  
Date: 2015-10-14  
Day: Wednesday

Architect: Kang Associates

Project: Renovation and Addition to Tewksbury Town Hall

OPM: CBI Consulting Inc. Clerk of the Works: Jenne dos Santos, Assoc. AIA, MCPPO

Contractor: G.V.W., Inc.

Weather: 9:00 am: Sunny  
Temperature: 9:00 am: 58°

Noon: Mostly Sunny  
Noon: 65°

2:00 pm: Cloudy  
2:00 pm: 65°

Superintendent: Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 01	GVW	Temp. Facility	0	0	0	0
	Div. 02		Laborers	1	0	1	2
	Div. 03		Concrete	0	0	0	0
	Div. 04		Masonry	0	0	0	0
	Div. 05		Misc. Metals	0	0	0	0
	Div. 06		Carpentry	1	3	0	4
	Div. 09		Paint/Plaster	1	0	0	1
	Div. 31		Site Work	0	0	0	0
	Div. 09		Flooring	1	1	0	2
	Div. 14	United	Elevator	0	0	0	0
	Div. 21	Encore	Fire Protection	0	0	0	0
	Div. 22	LaPan	Plumbing	1	0	0	1
	Div. 23	Ambient Temp. Corp.	HVAC	1	0	0	1
	Div. 26	Griffin Electric	Electrical	0	0	0	0
	Div. 32	Redline	Landscaping	1	3	0	4
	NIC	Systematics	Vault Shelving	1*	3*		4*
Total:				7	7	1	15

*\*Not included in manpower count as contract is direct with the Town of Tewksbury.*

## DAILY REPORT

### Activities Today:

- 1) Laborer: 1 laborer/operator is performing general site cleaning and excavating the sidewalk and old entry at Main Street.
- 2) Carpentry: 4 carpenters are on site; 2 are installing platform trim in the Meeting Hall; 1 is installing interior door trim at the front doors; 1 is installing exterior caulking at the sidewalk joints.
- 3) Painter: 1 painter is applying finish painting at the first floor.
- 4) Flooring: 2 workers are prepping the floor at the first floor and basement.
- 5) Landscaping: 4 landscapers are planting shrubs and small plants and placing bark mulch near the building.
- 6) HVAC (Controls): 1 controls electrician is performing commissioning of the humidifier/ dehumidifier downstairs.
- 7) Plumbing: 1 plumber is on site checking and setting temperature controls.
- 8) Systematics: 4 workers are on site installing shelving in the downstairs vault.

Copies to: Richard Montuori, Town of Tewksbury  
Ed Johnson, Town of Tewksbury  
Steve Sadwick, Town of Tewksbury

Kaffee Kang, Kang Architects  
Bob Harukewicz, GVW Inc.  
Wayne Lawson, CBI

# PHOTO INDEX



A laborer and operator are excavating the sidewalk and entryway at the old Main Street entrance.



The landscapers are continuing with the setting of bark mulch around the building.



A carpenter is installing sealant in the concrete walkway joints.



The plumber is on site checking the temperature settings.



Howse had a controls electrician on site for part of the day finishing the commissioning of the humidifier/ dehumidifier unit in the basement.



Systematics is continuing with the installation of the vault shelving system.



The installation of the millwork at the Meeting Hall platform continues.



A carpenter is continuing with the installation of wood trim at the front entry doors.